

**PROGRAMME  
TRAINING WORKSHOP FOR MEMBERS OF PUBLICS ACCOUNTS  
COMMITTEES  
(NATIONAL ASSEMBLY AND NATIONAL COUNCIL)  
16 – 17 MARCH 2007  
OKAHANDJA LODGE**

**DAY ONE**

**FRIDAY, 16 MARCH 2007**

- 08h00 – 09h45     Arrival and Registration  
                           Tea/Coffee/snacks served
- 10h00            Opening by Hon. Tjekero Tweya, MP  
                           Deputy Minister of Finance
- 10H15            Vote of Thanks by Hon. S.I. !Gobs – Chairperson of  
                           the National Council’s Standing Committee on Public  
                           Accounts and Economy
- 10H30            **(GROUP PHOTO WITH DEPUTY MINISTER OF FINANCE)**
- 10h40            Remarks - By Mr. H. R. Schillinger – Friedrich Ebert Stiftung
- 11h00            Mandate, role, functions and powers of a Public  
                           Accounts Committee by Mr. Moses Ndjarakana – Former  
                           Secretary to the National Assembly and Executive Director  
                           of the NDSC.
- 11h15            Understanding of the State Finance Act and Treasury Instructions  
                           By Mr. W. Haseb – Chief Accountant (Treasury)  
                           By Mr. D.J. De Greeff- Chief Accountant (Treasury)

- 11H45 Best practices in managing financial resources of local authorities –  
Experience of the Swakopmund Municipality  
By Mrs. D. Traut – (Town Treasurer) Municipality of Swakopmund
- 13h15 **LUNCH**
- 14H15 Understanding the Namibian Constitution, Local Authorities Act, 1992  
and Regional Councils Act (within the financial management context)  
By Mr. Lameck Uyepa (Director: Regional, Local and Traditional Authority  
Co-ordination)
- 15h00 **TEA BREAK**
- 15h15 The Role of the Office of the Auditor-General in the Public Accounts  
Committee – By Mr. J.E. Kandjeke – Auditor-General
- 15h30 Understanding and analyzing financial statements and audit reports  
of local authorities and regional councils  
By Mr. W.P. Barth – Deputy Auditor-General
- 16H00 Formulating probing questions and preparations for a hearing  
By Hon. J. De Waal (Chairperson: Public Accounts Committee – NA)
- 16h30 Watching DVD of a Public Accounts Committee Hearing  
(Courtesy of British High Commission)
- 17h00 **Highlights of the Day (Discussions)**
- 18h00 **END OF DAY ONE**
- 19H00 **DINNER**
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## **DAY TWO**

**SATURDAY, 17 MARCH 2007**

07h00        **BREAKFAST**

08h00        Understanding and analysing financial statements and audit reports  
of local authorities and regional councils  
By Mr. W. Barth

08h30        Effective ways (pointers) how to categorise good, satisfactory and  
qualified (bad) audit reports (local authorities and regional councils)  
for the purpose of review – (Mr. W. Barth and Mr. J. Kandjeke)

09h30        **TEA BREAK**

09h45        Simulation Exercise (Review of audit reports of three municipalities and  
three regional councils)

11h45        **QUESTIONS AND DISCUSSIONS**

12h30        **LUNCH**

13h30        Presentation subsequent to Simulation Exercise by Commissions

15h00        **Evaluation of Workshop**

15h30        Closure  
By Hon. J.C. De Waal, MP

16h00        **TEA BREAK**

**DEPARTURE**

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